

## **2009/10 WORK PROGRAMME: DRAFT SCOPING REPORTS AND DISCUSSIONS**

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### **REASON FOR ITEM**

To enable the Committee to consider 2 draft scoping reports and select them as potential review topics for 2009/10.

### **INFORMATION**

At the Committee meeting on the 8<sup>th</sup> October 2009, Members discussed potential review topics for 2009/10 and requested officers to prepare draft scoping reports on the following potential areas for review:

1. Planning Enforcement (Homes in back gardens) (Appendix A)
2. Counterfeit Cosmetics and Illegally Imported Foods (Appendix B)

The draft scoping reports are attached for Members' consideration as **appendices A-B**. It is usual for a Policy Overview Committee to take forward one review topic at a time; however, Members have indicated that they wished to consider two review topics simultaneously.

### **SUGGESTED COMMITTEE ACTIVITY**

1. To consider the draft scoping reports and ask any further question from officers;
2. To agree whether to undertake the two scoping reports as minor reviews in 2009/10;
3. To agree the terms of reference for the two minor reviews selected;
4. To agree the order in which they will undertake the reviews, i.e. which one will be the first minor review;
5. Subsequently, to agree the programme and the scheduling of witness sessions and amend or update the work programme overleaf accordingly.

**RESIDENTS' AND ENVIRONMENTAL SERVICES  
POLICY OVERVIEW COMMITTEE**

**2009/10**

*WORK PROGRAMME*

<b>18<sup>th</sup> November 2009</b>	Street Lighting – Final Report agreed
	Choosing Review Topics
	Gambling Act 2007-10 – report sent to Committee for comments. Stephanie Waterford & Norman Stanley
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions
<b>15<sup>th</sup> December 2009</b>	Review topic (tbc): Witness Session
	Work Programme for 2009/10
<b>19<sup>th</sup> January 2010</b>	Review topic (tbc): Witness Session
	Budget Reports and Group Plans 2010
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
<b>17<sup>th</sup> February 2010</b>	Review topic (tbc):
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
<b>10<sup>th</sup> March 2010</b>	Review topic (tbc): Witness Session
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

**13<sup>th</sup> April 2010**

Cabinet Forward Plan - review forthcoming decisions and if appropriate, comment to the decision-maker.